



Early Birds and Night Owls

Chinley Primary School

After School Club



TERMS AND CONDITIONS OF PROVISION

- In order to ensure that the provision meets with statutory staff ratios service users are required to pre-book places in advance. Pre-booking forms are available through the EBNOG manager or the school office. Parents will also be asked to complete and sign a service use agreement.
- A limited number of places are available for booking at short-notice through the school office or via club during EBNOG hours; these places are available on a first come first served basis. If a pattern of short-notice bookings is apparent parents will be asked to make future bookings pre-booked.
- If your child is unwell and unable to attend the service then you will be charged for the session.
- If your child attends an extra-curricular club and joins the provision after that has finished you will be charged from 3.15pm not from the time the extra-curricular club finishes.
- Should you not require the service and have pre-booked a charge for the place will be made.
- Prior to use of the service all families must complete a registration form (available from the school office or directly from the club manager) and sign agreement the terms and conditions stated.
- All service users are expected to conduct themselves reasonably in interactions with service staff. Parents and carers must support service staff to ensure that high expectations of behaviour are met.
- The Governing Body reserve the right to withdraw the service in the event that the terms and conditions are not met. Families have a right to appeal any decision regarding the withdrawal of service. Please refer to the school Complaints Policy.

Contact number for EBNOG 07956033556 (Club opening hours only)

School Office contact number 01663 750367